

## ERASMUS+ PROGRAMME

### Student Mobility Selection Call for Academic Year 2017-18

#### Faculty of Law

*Erasmus+ is the EU's programme to support education, training, youth and sport in Europe. 2014/2020.*

Erasmus+ gives university students the possibility of increasing educational opportunities and acquiring the necessary skills for a professional career. Erasmus+ provides students with the opportunity to study abroad for up to 12 months for each study cycle and 24 months for single cycle degrees. The period can also be split into smaller periods.

Erasmus students will receive a grant and may attend courses and use the available structures without further registration fees (in some cases small contributions may be requested as for local students). **All activities abroad (with a positive result) will be fully recognized** as long as they have been approved in the Learning Agreement/Change Form. Full recognition of activities conducted abroad is one of the commitments undertaken by Sapienza University of Rome by approving the Erasmus Policy Statement (EPS) and the "Regulation for Student Mobility and Recognition of Study Periods and Training Abroad." (D.R. Prot. n. 34218 - 13.05.2015).

During Academic Year 2017-18, students may participate in the Erasmus+ Programme at universities in European Union member states and other participating countries. These include:

- European Union member states: Austria, Belgium, Bulgaria, Cyprus, Croatia, Denmark, Estonia, Finland, France, Germany, Greece, Ireland, Latvia, Lithuania, Luxembourg, Malta, Netherlands, Poland, Portugal, United Kingdom, Czech Republic, Romania, Slovakia, Slovenia, Spain, Sweden and Hungary;
- EFTA/SEE Countries: Iceland, Liechtenstein and Norway;
- Turkey and the Republic of Macedonia (as EU candidate countries).

Moreover, students can attend a Superior Educational Institute in the Swiss Confederation (Swiss-European Mobility Programme). As Switzerland is not a member of the Programme Countries, the Swiss Federal Council will directly fund students who participate (see Art. 2 of this call).

## 1. APPLICATION REQUISITES

### A. GENERAL REQUISITES

Sapienza students (including part-time students) who have paid all outstanding tuition fees (see note 1) and enrolled for Academic Year 2016-17 in a Bachelors, Masters, Single Cycle, Doctorate, may apply for the Erasmus+ Programme, as indicated in the terms and rules of this call.

Moreover, candidates must also:

- Not be resident in the country where they intend to attend the Erasmus+ programme;
- Be registered with Sapienza for the entire Erasmus+ mobility period;
- Not have already exceeded the maximum period of participation in Erasmus+ for each 12-month cycle of study (see notes 2 and 3) and 24 month for single cycle degrees;
- Possess an adequate knowledge of the foreign language required in the host university as indicated in the call;

- Not be the recipients of any other EU grant (paragraph 2°)

Students enrolled in the third year of a three-year Bachelors programme for academic year 2016-17 and who intend to register for 2017-18 as “fuori corso” may apply following the same procedure for students on Bachelors programmes.

Students enrolled in the third year of a three-year Bachelors programme may apply for mobility in a Masters Programme. These candidates will be accepted on condition that they obtain their Bachelors degree and enroll for the successive cycle of studies (stated by Self-certification of tuition fee payment).

## B. Faculty Requisites

Moreover, candidates must also:

- Have reached at least 45 credits ECTS and be enrolled at least in the second academic year;
- Have made successfully Private Law exam and Public Law exam.
- Have made successfully Legal English exam or other B2 level language exam taught by the Faculty; Note well: Faculty reserves one's right to verify others linguistic certification with the candidacy's presentation or during the scholarship allocation's meeting.
- PhD students can participate but they mustn't have the scholarship.
- Erasmus + scholarship cannot be assigned to the graduates due to a traineeship.
- All credits acquired through exams and registered on INFOSTUD at the moment of application will be considered. (No more documents can be attached after the candidacy's presentation).
- Students enrolled in inter-faculty courses cannot participate in this selection call.
- Candidates must be enrolled in one's of the following courses:

Diritto Canonico Ed Ecclesiastico	Dottorato Di Ricerca	Giurisprudenza
Diritto Del Lavoro	Dottorato Di Ricerca	Giurisprudenza
Diritto Della Navigazione	Dottorato Di Ricerca	Giurisprudenza
Diritto Dell'economia	Dottorato Di Ricerca	Giurisprudenza
Diritto Dell'economia E Dell'impresa, Diritto Internazionale E Del Processo Civile	Dottorato Di Ricerca	Dipartimento Di Scienze Giuridiche
Diritto E Amministrazione Pubblica [L (Dm 270/04) - Ordin. 2012]	Laurea Di Ordinamento Dm 270/04 [Durata Triennale]	Giurisprudenza
Diritto Pubblico	Dottorato Di Ricerca	Dipartimento Di Scienze Giuridiche
Diritto Tributario	Dottorato Di Ricerca	Giurisprudenza
Filosofia Del Diritto, Teoria Generale Del Diritto E Filosofia Della Politica	Dottorato Di Ricerca	Giurisprudenza
Giurisprudenza [Lmpu (Dm 270/04) - Ordin. 2007]	Laurea Magistrale A Percorso Unitario Di Ordinamento Dm 270/04	Giurisprudenza
Giurisprudenza [Lmpu (Dm 270/04) - Ordin. 2014]	Laurea Magistrale A Percorso Unitario Di Ordinamento Dm 270/04	Giurisprudenza
Giurisprudenza [Ls (Dm 509/99) - Ordin. 2005]	Laurea Specialistica Di Ordinamento Dm 509/99 [Durata Biennale]	Giurisprudenza

Giurisprudenza [Ordin. 1948]	Laurea Di "Vecchio" Ordinamento, Ante Dm 509/99	Giurisprudenza
Giurisprudenza [Ordin. 1997]	Laurea Di "Vecchio" Ordinamento, Ante Dm 509/99	Giurisprudenza
Legislazione Dell'unione Europea, Mercati E Regolamentazione [Lm (Dm 270/04) - Ordin. 2015]	Laurea Magistrale Di Ordinamento Dm 270/04 [Durata Biennale]	Giurisprudenza
Scienze Giuridiche [L (Dm 509/99) - Ordin. 2002]	Laurea Di Ordinamento Dm 509/99 [Durata Triennale]	Giurisprudenza
Scienze Giuridiche [L (Dm 509/99) - Ordin. 2007]	Laurea Di Ordinamento Dm 509/99 [Durata Triennale]	Giurisprudenza

- PhD students have to get the permission of their responsible Professor.

Erasmus exams or activities must be validated before the thesis' discussion of the study course that students are enrolled in.

Erasmus period must terminate before the conclusion of the study course that students are enrolled in.

Faculty requisites are stabilised to make students suitable to integrate their Law culture with comparative studies.

Students can get exams only with the authorization of the Professor who teaches the chosen course in the Sapienza Law faculty. (Erasmus Law Office will give a specific form to be filled).

Students cannot make Civil Procedure Exam, Penal Procedure Exam and Administrative Procedure Exam at the receiving institution.

## C. LANGUAGE SKILLS

Adequate linguistic skills are very important for a quality experience in Erasmus+. In their Learning Agreement, students must declare an adequate command of the language skills required by the host university, unless otherwise requested.

Candidates must:

- Verify that their language skills meet the requirements of the host university as indicated in the list of destinations, unless otherwise provided;
- Check on the host university website for any extra language requirements;
- Possess the required language level upon application;

Moreover, accepted candidates must:

- Submit official documentation (i.e, IELTS, DELF, PLE etc.) certifying language skills if the host university requests such proof. Failure to comply will result in non-eligibility.
- Obtain and submit a linguistic certification of the required level, issued by an adequate structure (faculty or other) in case the host university doesn't require an official language certification.
- Self-certifications will not be evaluated during the selection process. Students with official language certificates will be given preference in case of the equal scores.

Language skills will be evaluated through linguistic certification attached to the candidacy's presentation or during the scholarship allocation's meeting.

**All students must possess the requested language skills.**

## 2. GRANTS AND FINANCIAL BENEFITS

Grants for mobility are to be considered as a contribution to the expenses of residing abroad and require participation in mobility activities.

To receive grants, students must sign the financial contract at their Erasmus+ office before leaving.

Students who **DO NOT TAKE OR PASS ANY EXAM** (language basic course doesn't count) during the study period abroad and/or who can not certify work on their thesis or research for PhDs or Masters, **will not receive the MIUR Grant**.

## A. EU Grants

Erasmus+ Grants for 2017-18 EU grants are based on the cost of living in the destination country. The mobility grants are based on destinations and divided into the following groups:

**Group 1 Countries** (high cost of living): Austria, Denmark, Finland, France, Ireland, Liechtenstein, Norway, Sweden, United Kingdom: **280 €/month**.

**Group 2 and 3 Countries** (average cost of living): Belgium, Croatia, Czech Republic, Cyprus, Germany, Greece, Iceland, Luxembourg, Netherlands, Portugal, Slovenia, Spain, Turkey; (low cost of living): Bulgaria, Estonia, Hungary, Latvia, Lithuania, Malta, Poland, Romania, Slovakia, former Yugoslav Republic of Macedonia: **230 €/month**.

The actual grant will be calculated on the effective days of mobility certified by the hosting university.

Erasmus grants are incompatible with grants from other programmes funded by the European Union.

If EU funds run out or students receive university or other EU grants or the student does not require funding, selected candidates may receive an “Erasmus Zero EU Grant” status that will allow him to enjoy the benefits of mobility without receiving the grant.

All Erasmus+ Grants are subject to the approval of University Erasmus proposals for Academic Year 2017-18 by the National Erasmus+ Indire Agency.

## B. Sapienza and MIUR Funding

Sapienza will grant a financial integration to Erasmus+ students based on the approved co-funding. Furthermore, as stated at the previous section a), students who **DO NOT TAKE OR PASS ANY EXAM** (language basic course doesn't count) during the study period abroad and/or who can not certify work on their thesis or research for PhDs or Masters, will not receive the MIUR Grant.

Details on grants allocated during previous years are available at: <http://www.uniroma1.it/erasmus/studenti-students/contributi>.

## C. Funds for Disabled Students

The National Indire-Erasmus+ Agency grants funding for disabled students with special needs.

Disabled students must indicate any disability on their application and acceptance forms.

Selected disabled students will receive information on funding during the year at: <http://www.uniroma1.it/erasmus/studenti-students/erasmus-studenti-diversamente-abili>.

#### **D. Funding for Students Requiring Further Financial Aid**

Students who have specific financial problems may, based on their ISEE declaration, receive further financial aid through dedicated EU and Sapienza and MIUR funding

In order to apply, students who consider to have the right of receiving this fund, have to ask for ISEE 2017 for Right to University Studies to with holding agent CAF, other qualified people, or get it by the INPS website (<http://servizi2.inps.it/servizi/Iseeriforma/home.aspx>). The ISEE data will be assessed by the university on the dedicated INPS Platform and in case the student turns out to be without any ISEE DATA 2017 for Right to University Studies, he will be not considered for the fund assignment. Specific information will be provided during the year at: <http://www.uniroma1.it/erasmus/studenti-students/contributi>

#### **E. Grants for Switzerland**

Students will receive a monthly grant in Swiss Francs (SEMP Grants) paid directly by the Swiss government, unless otherwise provided by the host university.

The amount of the grant has not been established yet. Grants featured in paragraphs a), b) and c) of this article will not be provided as grants are paid directly to students by the Swiss government.

#### **F. Taxation and Exemptions**

For further information on tax requirements and exemptions related to funding, please refer to your accountant, tax office, CAF or other appointed body.

### **3. AVAILABLE MOBILITY DESTINATIONS**

Available mobility destinations and number of available places may be subject to modifications based on the decisions of EU and national bodies regulating the programme and partner universities. Therefore, please be advised the information contained in this document is not final. Students should verify the possibility of studying abroad before applying.

Mobility periods for some destinations in the announcement may be shorter if the didactic calendar is shorter.

Moreover, for students who have already been on previous mobility periods, this reduction will be based on the number of allowed months, with a maximum of 12 and of 24 months for single cycle degrees, following authorization from the host university.

Students can ask a scholarship reduction but they have to justify his request. Anyways, the scholarship reduction doesn't permit to keep credits adaptation: students must reach 60 ECTS for a whole year scholarship or 30 ECTS for a six-months scholarship.

Students can select a maximum of 3 destinations.

The order of priority indicated in the application will determine mobility locations if a candidate is selected in more than one university.

Departure in the 1<sup>st</sup> semester is not guaranteed for destinations that indicate a deadline too close to the nomination's procedure and documents' transmission made by the Erasmus Law Office to the receiving institution.

**Students must pay attention to the language skills required by each host university in order to be able to attend courses.**

**Mobility Levels:**

1 = Undergraduate (Bachelors)

2 = Postgraduate (Masters, Single Cycle)

3 = Doctoral (Specialization School or PhD Research)

*Eventual notes to the list*

*For the mobility choice please pay attention to the language level required to attend in the hosting location. Requirements present in the table have been indicated by each partner Universities. Interested students are still invited to personally investigate the actual correspondence of these requirements with the demanded locations*

*[In the space use "Available spots" and not wrongly "Fellowships", diction to use for the entire text. Details relative to the locations must correspond with what's present in the agreements Erasmus+ in course of validity and with the summary table generated using the Socrates Organizer (section Documentation Management/Document List)]*

N.B. The available spots (number 10) at FPARIS002 of 9 months and promoter Prof. Laura Moscati, as well as three seats at DBERLIN13 of 9 months and scientific coordinator Prof. Gianluca Scarchillo, and 4 spots at NL AMSTERDAM01 of 10 months and promoter Prof. Gianluca Scarchillo are reserved to students participating in the project EUROPEAN LAW SCHOOL or DOUBLE FRENCH-ITALIAN DEGREE and will not be subject to assignment to ERASMUS + but they will be available to the students candidates in the projects mentioned above.

For incompatibility of the programs taught at the University Partner, the places available at LTVILNIUS02 of 6 months and promoter Prof. Gianluca Scarchillo are reserved for students enrolled in the degree course in European Union Law, Markets and Regulation.

Institution name	Nationality	Area code	Professor	Available places	Duration	Level	Language level requested by hosting institution
<b>A Wien01</b>	Universität Wien	0421 0	Scarchillo Gianluca	3	9	1, 2	German B2/English B2
<b>B</b>	Universite Catholique De	0421 0	Scarchillo	5	5	1, 2	French

<b>Louvain01</b>	Louvain		Gianluca				B1/English B1
<b>Cz Praha07</b>	Univerzita Karlova	0421 0	Scarchillo Gianluca	3	9	1, 2	Czech B2/English B2
<b>D Berlin13</b>	Humboldt-Universität Zu Berlin	0421 0	Scarchillo Gianluca	5	10	1, 2	German B2
<b>D Greifs01</b>	Ernest-Moritz-Arndt-Universität Greifswaldt	042 0	Scarchillo Gianluca	3	10	1, 2, 3	German B1
<b>D Hannove01</b>	Gottfried Wilhelm Leibniz Universität Hannover	0421 0	Scarchillo Gianluca	3	10	1, 2	German B1/English B1
<b>D Marburg01</b>	Philipps-Universität Marburg	042 0	Scarchillo Gianluca	1	10	0	German B1
<b>D Munchen01</b>	Ludwig-Maximilians-Universität München	0421 0	Scarchillo Gianluca	3	9	1, 2	German B1/English B1
<b>D Regensb01</b>	Universität Regensburg	0421 0	Scarchillo Gianluca	1	9	1	German B2/English B2
<b>D Saarbru01</b>	Universität Des Saarlandes	0421 0	Scarchillo Gianluca	6	10	1, 2, 3	German B1/English B1
<b>E Alicant01</b>	Universidad De Alicante	0421 0	Scarchillo Gianluca	3	9	1	Spanish B1
<b>E Almeria01</b>	Universidad De Almeria	042 0	Del Prato Enrico	2	9	1	Spanish B1
<b>E Avila01</b>	Universidad Catolica De Avila "Santa Teresa De Jesus"	0421 0	Scarchillo Gianluca	3	9	1, 2, 3	Spanish B1
<b>E Cadiz01</b>	Universidad De	0421 0	Scarchillo	2	9	1, 2, 3	Spanish B1

	Cadiz		Gianluca				
<b>E Ciudad-R01</b>	Universidad De Castilla-La Mancha	0421 0	Scarchillo Gianluca	2	5	1, 2	Spanish B1/English B1
<b>E Granada01</b>	Universidad De Granada	0421 0	Scarchillo Gianluca	3	9	1, 2	Spanish A2
<b>E Las-Pal01</b>	Universidad De Las Palmas De Gran Canaria	0421 0	Scarchillo Gianluca	5	9	1, 2	Spanish B1
<b>E Leon01</b>	Universidad De León	03 0	Del Prato Enrico	2	10	1, 2, 3	Spanish B1
<b>E Madrid04</b>	Universidad Autónoma De Madrid	0421 0	Scarchillo Gianluca	2	10	1, 2, 3	Spanish A2/English A2
<b>E Malaga01</b>	Universidad De Malaga	0421 0	Scarchillo Gianluca	1	9	1, 2, 3	Spanish A2
<b>E Salaman02</b>	Universidad De Salamanca	042 0	Scarchillo Gianluca	3	10	1	Spanish B2
<b>E Sevilla01</b>	Universidad De Sevilla	0421 0	Scarchillo Gianluca	4	9	1, 2	Spanish B1
<b>E Valenci11</b>	Universidad Católica De Valencia "San Vicente Martir"	0421 0	Angelici Carlo	3	9	1, 2	Spanish B1
<b>E Vallado01</b>	Universidad De Valladolid	042 0	Scarchillo Gianluca	2	10	1	Spanish B1/English B1
<b>F Bordeau58</b>	Universite De Bordeaux [Former F Bordeaux41, Universite Montesquieu - Bordeaux Iv]	042 0	Scarchillo Gianluca	2	10	1, 2	Spanish B1
<b>F Cergy07</b>	Université De Cergy-Pontoise	0421 0	Scarchillo Gianluca	3	9	1, 2	French B1



<b>F Le-Havr11</b>	Université Du Havre	042 0	Angelici Carlo	1	10	1, 2	N.P.
<b>F Lille102</b>	Sciences Po Lille [Former F Lille02 Université Du Droit Et De La Sante Lille Ii]	042 0	Scarchillo Gianluca	1	10	1, 2	French B1
<b>F Lyon10</b>	Université Catholique De Lyon	0421 0	Scarchillo Gianluca	3	9	1, 2	French B2
<b>F Marseil84</b>	Aix-Marseille University (Amu)	0421 0	Angelici Carlo	3	9	1, 2	N.P.
<b>F Paris002</b>	Université Panthéon-Assas Paris Ii	0421 0	Moscatti Laura	10	9	1, 2	French B2
<b>F Paris002</b>	Université Panthéon-Assas Paris Ii	0421 0	Scarchillo Gianluca	1	6	3	French B2
<b>F Rouen01</b>	Université De Rouen	042 0	Scarchillo Gianluca	1	9	1, 2	French B1
<b>F Toulon01</b>	Université De Sud Toulon-Var	0421 0	Ciolfi Ines	3	6	1, 2, 3	N.P.
<b>F Toulous01</b>	Université Toulouse Capitole	1 0421 0	Scarchillo Gianluca	3	6	1	French B2/English B2
<b>G Pireas01</b>	Panepistimio Pireos (Ex A.V.S.P.)	0421 0	Scarchillo Gianluca	4	5	1, 2, 3	Greek B2/English B2
<b>Lt Vilnius02</b>	Vilniaus Gedimino Technikos Universitetas (Vgtu)	0421 0	Scarchillo Gianluca	3	6	1, 2, 3	English B2
<b>Nl</b>	Universiteit	0421 0	Scarchillo	4	10	1, 2, 3	Dutch/English

<b>Amsterd01</b>	Van Amsterdam		Gianluca				B2
<b>Nl Amsterd01</b>	Universiteit Van Amsterdam	0421 0	Scarchillo Gianluca	3	5	1, 2, 3	Dutch/English B2
<b>Nl Groning01</b>	Rijksuniversiteit Groningen – Rug University of Groningen	042	Scarchillo Gianluca	4	5	1, 2	Dutch/English B2
<b>P Coimbra01</b>	Universidade De Coimbra	0421 0	Scarchillo Gianluca	3	9	1, 2	Portuguese B1/English B2
<b>P Lisboa03</b>	Universidade Nova De Lisboa	0421 0	Scarchillo Gianluca	3	4	1, 2, 3	Portuguese B1/English B1
<b>P Lisboa109</b>	Universidade De Lisboa	0421 0	Scarchillo Gianluca	3	9	1, 2	Portuguese B1/English B1
<b>P Porto02</b>	Universidade Do Porto	0421 0	Scarchillo Gianluca	2	10	1, 2, 3	Portuguese B1
<b>Pl Krakow01</b>	Uniersytet Jagiellonski	0421 0	Scarchillo Gianluca	2	5	1, 2, 3	English B1

<b>P1 Warszaw21</b>	Akademia Leona Kozminkiego	042 0	Scarchillo Gianluca	2	5	1, 2	English B2/Polish B2
<b>P1 Wroclaw01</b>	Uniwersytet Wroclawski	042 0	Del Prato Enrico	2	10	1, 2, 3	English B2
<b>Sk Bratisl08</b>	Bratislavka Vysoka Skola Prava	0421 0	Scarchillo Gianluca	3	9	1, 2	Slovak/English B2

#### 4. APPLICATION PROCEDURE

Applications must be completed from **Feb. 3 to March 6, 2017 (noon)** via the on-line application form available at: <http://151.100.101.75/candidatura/login.aspx>.

For technical assistance, students may use the Helpdesk form available at: <http://151.100.101.75/candidatura/sendmail.aspx>.

Once the application has been completed, each candidate will receive a receipt with the summary of all their data at the email address provided on the application form. All applicants must verify that they receive this report and that all the data indicated on it is correct. Any errors must be immediately reported to the Faculty Erasmus Administrative Coordinator:

The candidate may contact the Erasmus Office in the following hours: Monday 10-13; Thursday 9-12 or Dr.ssa Maria Civita Campobasso at the President's office of the faculty.

**Candidates must confirm the data provided on the on-line application as follows:**

1. by submitting a signed paper copy to the Faculty Erasmus Office by 12.30, 6<sup>th</sup> of March at the forth floor of the Department of International and Comparative Law during the following hours: Monday 10-13; Thursday 9-12

or

2. by forwarding a signed scan of the application by e-mail to [erasmuslaw@uniroma1.it](mailto:erasmuslaw@uniroma1.it) by 12.30 of the 6<sup>th</sup> of March 2017

or

3. by forwarding a signed scan of the application by e-mail to [erasmuslaw@uniroma1](mailto:erasmuslaw@uniroma1) by 12.30 of the 6<sup>th</sup> of March 2017

**Together with the application, students must also submit:**

- Photocopy of a valid ID document
- Self-certification of tuition fee payment for the current academic year (Note 1)
- Self-certification of exams taken at the university that have not yet been registered on INFOSTUD;
- Self-certification of exams taken abroad that have been validated but not yet been registered on INFOSTUD;
- Original certificate of language skills (not relevant for rankings)
- Other documentation required by the Faculty

**Please note:** as indicated by Bill 12/11/2011 - N. 183, all documents issued by public administrations (i.e., transcript certificates) may be substituted by self-declarations (D.P.R. 445/00).

The administration has the right to certify the data indicated in self-certifications and, in case of false declarations, will apply the sanctions established by Art. 76 D.P.R. N. 445/2000 and Articles 483, 485 and 486 of the Penal Code.

**If the required documentation is not submitted by the indicated deadlines, or the declared information is not correct, the application will be rejected.**

## **5. SELECTION AND RANKINGS**

A Commission composed of Scientific Coordinator or delegate will evaluate all applications based on the following criteria:

- Year of Registration
- Enrolment to the Academic Year (it is required to have obtained at least 45 credits ECTF and to be enlisted at least to the second Academic Year)
- Ratio of the obtained credits and the number of credits needed depending on the year of enrolment (on a scale of value from 45 to 300 and, depending on the year of study, from 120 to 300)
- Vote average (from 18 to 30)
- Best vote obtained in one of the following exams: Sistemi Giuridici Comparati, Diritto Internazionale, Diritto Privato Comparato, Diritto Pubblico Comparato, Diritto dell'Unione Europea
- A maximum of 3 bonus points for the certified knowledge with official attestation of a third language (on a scale from 1 to 3)
- A maximum of 3 malus points for each year of enrolment beyond the normal number of years (on a scale of deduction from 1 to 3)

The commission will employ the indicated criteria to produce a temporary ranking of eligible students.

A Temporary Ranking will be published on the faculty website: <http://www.ius-sapienza.org/drupaluni/>

The ranking will become final if, within ten consecutive days from its publication, no appeals are presented to: <http://www.ius-sapienza.org/drupaluni/>

The Final Ranking will be published on the faculty website: <http://www.ius-sapienza.org/drupaluni/> or [www.ius-sapienza.org/drupaluni/facolta/trasparenza](http://www.ius-sapienza.org/drupaluni/facolta/trasparenza)

Accepted candidates must declare their acceptance of the mobility period within the meeting that will be held and communicate to the candidates through the announcement posted at the notice board of the office.

Note also that the participation at the meeting is required and that the absence of the candidate (or his representative with a copy of the document and signed authorization) will not allow the award of any destination among those chosen for the effect will be assigned candidates in the classroom in order of rank.

Students listed in the Final Ranking do not automatically have the right to the mobility period. The effective assignment of all mobility periods will follow the assessment of the necessary educational requirements established by each faculty and host university.

In case of equal scores, priority will be given to students who do not have previous Erasmus study or Erasmus placement/traineeship experiences.

## **6. LEARNING AGREEMENT, FINANCIAL CONTRACT AND ON-LINE LINGUISTIC SUPPORT (OLS)**

All students who agree to the assigned destination must fill out the Learning Agreement (LA).

The LA is a document that is prepared before departure and details the study programme abroad. LAs must be approved and signed by the Faculty Academic Mobility Coordinator Prof. Gianluca Scarchillo (and other representative) Marco Cosentino ll.m. and must also be signed by the student and by the destination university to ensure that credit for all exams taken abroad is recognized.

Students must fill out their LA on their personal webpage at:  
<http://151.100.101.75/pp2013/login.aspx>.

Grant eligibility and the financial contract will be signed after the final approval of the LA. The status of Erasmus student and the right to the grant are subject to the signature of the financial contract.

The host university will determine candidate eligibility based on their profile and language skills, and may request further certifications or refuse the candidate based on rules that are not described in the Faculty or University Agreement.

The European Commission requires Erasmus mobility students to take on-line language assessment tests before and after the mobility period for the following languages: Czech, Danish, Dutch, English,

French, German Greek, Polish, Spanish and Swedish, except for mother tongue students on mobility in Switzerland.

The procedure for the language assessment test will be communicated directly to students. The payment of the final grant check will take place only after the student has taken this mandatory test (see note 5).

## **7. RENUNCIATION**

Acceptance of mobility is a serious commitment. Eligible students are requested to renounce after acceptance or right at the beginning of the mobility period only for serious and proven matters of force majeure, which must be communicated in writing and duly justified to allow the first reserve candidate to take advantage of this opportunity.

## **8. PROCEDURES AND LOGISTICS**

- In order to plan their curricular project at the host university, students should carefully study all available information before applying. In fact, this information is fundamental for receiving the mobility assignment.

- Students who wish to write their thesis during a mobility period should agree previously on this with the responsible professor for the Interinstitutional Agreement and the RAM (Academic Responsible Mobility), after having ascertained all the necessary information from the host university.

- Erasmus students must take the planned exams for courses at the host university. The Faculty will recognise these exams, as described. Credits for exams taken at host universities must be acquired respecting all the rules and regulation of the curricula at their university.

- Having completed the procedures for the current announcement within the Faculty, in case some mobility happen to still be available, having verified the subsistence of available funds, it will be possible to proceed to the publication of a successive announcement. Such mobility can be made allowed to the students of other Faculties (preferably of closer disciplinary areas). Mobility is subordinated to the acceptance of the candidate by the University of destination.

Or

- Once completed the procedures relative to the acceptance of the first and second destinations, the Commission will establish and promptly communicate a date within which all students resulting adequate but not recipient can candidate themselves for the non-assigned locations.

- Normally, foreign universities do not provide student housing for Erasmus students. Housing information is available on the websites of most universities. Students should check any deadlines or specific procedures that must be completed (accommodation and/or forms requested by the host university).

- Eligible students for EU Candidate Countries must consult RAEF for information concerning health assistance and residence (host country visa, Erasmus Certificate, Host University Declaration, etc.).

- The civil responsibility and accident insurance coverage that students have at their university is automatically extended for the entire mobility period:

<http://www.uniroma1.it/ateneo/amministrazione/aree-e-uffici/direzione-risorse-umane-finanziarie-e-patrimoniali/area/polizze>.

- Students on mobility periods must procure their own health and travel insurance all the stay abroad period long based on the conditions in the host country:

[http://www.salute.gov.it/portale/temi/p2\\_6.jsp?lingua=italiano&id=897&area=Assistenza%20sanitaria&menu=italiani](http://www.salute.gov.it/portale/temi/p2_6.jsp?lingua=italiano&id=897&area=Assistenza%20sanitaria&menu=italiani).

## **9. INFORMATION ASSESSMENT**

As per Art. 71 - DPR 445 - 28/12/2000, the university will verify application information randomly and in an case that poses doubts on the information provided by self-certifications.

## **10. TREATMENT OF PERSONAL DATA**

The personal data of all applicants will be used for selection procedures and subsequent project phases for institutional objectives (D. lgs. 196/2003).

## **11. FINAL AUTHORITY**

As established by Bill 7.8.1990, N. 241 and subsequent modifications and integrations, the final authority for the procedure of Erasmus is Dr.ssa Maria Civita Campobasso – tel. 064991.0297.– e-mail: [mariacivita.campobasso@uniroma1.it](mailto:mariacivita.campobasso@uniroma1.it).- Erasmus Office Monday 10-13; Thursday 9-12

## **12. END OF PROCEDURE**

The results will be published by the end of April 2017.

**The official version of this call is in Italian and is available on <http://www.ius-sapienza.org/drupaluni> website. The English version is provided as a service to students, but is not valid and may not be used for any legal purposes.**

Rome, 3 February 2017  
Dean,  
Prof. Paolo Ridola

## **NOTE**

(1) Students on Erasmus mobility periods must regularly pay Sapienza tuition fees. If the study abroad period involves the completion of degree theses, the students need not pay tuition for the new academic year (2017-18), but must have presented an application graduation and graduate by the last session of Academic Year 2016-2017.

Students enrolled in third cycle programmes (PhD and Specialization Schools), who will complete their course of study after the deadline of this call, will be admitted with reserve.

(2) 24 months for single cycle degrees.

- (3) The Erasmus Academic Year begins on June 1, 2017 and ends on September 30, 2018. Erasmus mobility periods range from a minimum of 3 months to a maximum of 12 months and are also based on previous experiences to calculate the 12-month limit per cycle.
- (4) Credits must be acquired in respect of all requirements set by home university curricula.
- (5) Evaluation tests will be held via the Online Linguistic Support (OLS) Platform as per the Common European Framework of Reference for Languages (CEFR). The European Commission also provides independent learning courses on the platform to help students on Erasmus+ to prepare for their mobility periods. Access to these courses is communicated directly to students upon signature of their contract.
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